Special Sheetmetal

STAFF: **Take your time.** **Get it right the first time.**
Ask questions. **Clarify back with customer.**

The following information will assist Sheetmetal to manufacture the correct product for you, our customer. Please ensure all of the following details are included.

QUOTE: ☐ **ORDER:** ☐ Order No: _____

1 - Are there CLEAR Drawings, with Dimensions? Yes ☐ No ☐

2 - Are they: Internal (Airway) Dimensions: ☐
External Measurements: ☐

3 - Actual Opening Dimensions and Height: L _____ x W _____ x H _____

4 - Clear Identification of Material: Galvanised ☐ Gauge: _____
Zinc ☐
Colorbond ☐ Colour: _____
Painted Black Inside: ☐

5 - Insulated? Yes ☐ Internal ☐
No ☐ External ☐

Type? 5 mm ☐ 75 mm ☐
25 mm ☐ 100 mm ☐
50 mm ☐ Other _____

6 - **Date** Goods Required (must be a date, not simply ASAP): ____/____/____

Time Goods Required (must be a time, not simply ASAP): _____

7 - What Date does the Job Commence? ____/____/____

8 - Contact Name: _____ Number: _____

9 - Will You be Picking-Up the Goods? Yes ☐
No ☐

If No, the Delivery Address is: _____

10 - Number of Pieces 1 2 3 4 5 6 7 8 9 10 +

NOTES: _____
_____
_____
_____